

Network Meetings & Core Groups Audit Tool
(with a focus on the effectiveness of multi agency working)

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| Child's Name: | Core Group or Network Meeting? Please state: | Grades: 1.Outstanding 2.Good 3.Requires Improvement 4.Inadequate |
| Name of Person Completing this tool: | | |
| School: | | |
| QA Standard | Evaluation | Grade |
| 1. Are regular meetings being held at the frequency specified in the Plan? | | |
| 2 Are the roles and responsibilities of professionals clearly set out in the plan – are actions clear, specific, outcome focused and timely? | | |
| 3 a) Did relevant agencies attend the last Core Group? If not, were apologies given? b) Were reports submitted by agency unable to attend? | | |
| 4 Did the non attendance of any particular agency have any affect upon achieving the outcomes of the plan? If yes , what was the impact? | | |
| 5 Are there any agencies missing who should be involved in the meeting? | | |
| 6 What evidence is there of good quality multi agency planning in the meeting? e.g: good information sharing/communication & working together as appropriate? | | |
| 7 a) Are agencies carrying out their agreed role as detailed in the plan? b) Are there other roles/tasks that the agency could have carried out in relation to the child/family? | | |
| 8 a) Are minutes of the meeting circulated to all members of the group & is this timely? b) Is there evidence of frequent and effective communication between agencies in between meetings? | | |
| 9 a) What evidence is there of professional challenge? b) Has a mechanism been used to resolve any differences between professionals if relevant? | | |
| 10 a) What evidence is there that the multi agency working is leading to positive change and achieving safe outcomes for the child? b) If not, is consideration given to alternative approaches/contingency plan? | | |
| Overall Judgment <i>Please comment on any issues raised by the above questions in relation to good practice or short falls/required actions & timescales.</i> | | |

Practitioner Reflection:

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| 1) Do you think the meeting achieved its aim? | |
| 2) What do you think went well? | |
| 3) What, if anything would have made the meeting more effective? | |