

Learning Together to Safeguard the City

26th November – 10th December 2015

Q&A with Brighton's Caldicott Guardians



Safe in the city
Brighton & Hove Community Safety Partnership

Brighton & Hove
SAB
Safeguarding
Adults Board

**Soline Jerram, Lead Nurse,
Director of Clinical Quality & Patient Safety
Brighton & Hove Clinical Commissioning Group**

**Pinaki Ghoshal,
Executive Director Children's Services,
Brighton & Hove City Council**

**Denise D'Souza,
Executive Director Adult's Services,
Brighton & Hove City Council**

The 7 Caldicott Principals:

1. Justify the purpose(s)

Every proposed use or transfer of personal confidential data within or from an organisation should be clearly defined, scrutinised and documented, with continuing uses regularly reviewed, by an appropriate guardian.

The 7 Caldicott Principals:

2. Don't use personal confidential data unless it is absolutely necessary

Personal confidential data should not be included unless it is essential for the specified purpose(s) of that flow. The need for patients to be identified should be considered at each stage of satisfying the purpose(s)

The 7 Caldicott Principals:

3. Use the minimum necessary personal confidential data

Where use of personal confidential data is considered to be essential, the inclusion of each individual item of data should be considered and justified so that the minimum amount of personal confidential data transferred or accessible as is necessary for a given function to be carried out

The 7 Caldicott Principals:

4. Access to personal confidential data should be on a strict need-to-know basis

Only those individuals who need access to personal confidential data should have access to it, and they should only have access to the data items that they need to see. This may mean introducing access controls or splitting data flows where one data flow is used for several purposes

The 7 Caldicott Principals:

5. Everyone with access to personal confidential data should be aware of their responsibilities

Action should be taken to ensure that those handling personal confidential data – both clinical and non-clinical staff – are made fully aware of their responsibilities and obligations to respect patient confidentiality.

The 7 Caldicott Principals:

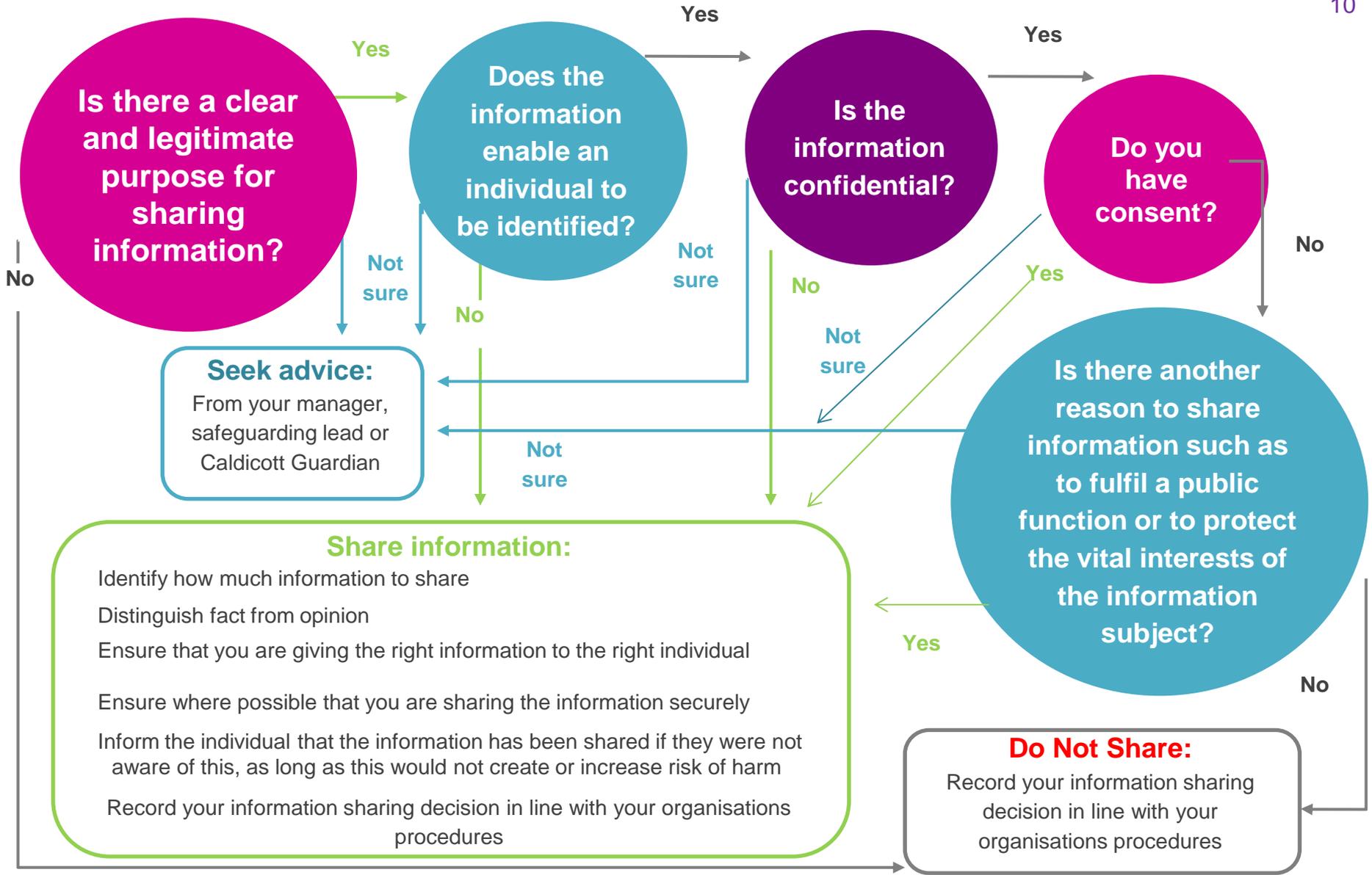
6. Comply with the law

Every use of personal confidential data must be lawful. Someone in each organisation handling personal confidential data should be responsible for ensuring that the organisation complies with legal requirements.

The 7 Caldicott Principals:

7. The duty to share information can be as important as the duty to protect patient confidentiality

Health and social care professionals should have the confidence to share information in the best interests of their patients within the framework set out by these principles. They should be supported by the policies of their employers, regulators and professional bodies



Further information

For further reading on multi-agency information sharing, including links to national guidance, please visit the LSCB website:

www.brightonandhovelscb.org.uk/information-sharing -



Safeguarding is Everybody's Responsibility

Thank you for attending this **Learning Together to Safeguard the City** event. We hope that you found it informative and that you will be able use what you have learnt to in your practice to improve outcomes for people in Brighton & Hove and help keep them safe.

Please let us know what you thought about this session by completing our quick survey at:

www.surveymonkey.com/r/LearningTogether2015

or completing one of our postcards before you leave



Your feedback will help us plan future Learning Events and will be considered in the **Learning Together to Safeguard the City** fortnight Final Event



What can the **Safeguarding** Boards teach one another?

10 December 2015, 2pm – 4pm, The Great Hall, Moulsecoomb

Join us for our finale event which will pull together the themes the **Learning Together to Safeguard the City** activities. It will be an opportunity to reflect on the subjects, issues/ barriers and areas of good practice that have been identified during the fortnight's eclectic events.

This is an opportunity for managers, frontline practitioners and professionals with an interest in developing and enhancing safeguarding to come together with senior managers and strategic leads.

The event will be hosted by Graham Bartlett, the Chairperson of the **Local Safeguarding Children Board** and **Safeguarding Adults Board**, and will consider the ways in which the two boards can learn from, and influence, each other to help make Brighton & Hove a safer city to live in and be part of.

www.brightonandhovelscb.org.uk
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www.safeinthecity.info
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